



DEPARTMENT OF EDUCATION

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Delaware Higher Education Office Scholarship Denial Appeal Effective July 2023

Appeal Process and Timeline:

- Appeals must be submitted to dheo@doe.k12.de.us within two weeks of receiving the awarding decision from DHEO, appeals will not be accepted after this timeframe.
- Incomplete appeals will not be reviewed, please provide all supporting documentation along with the appeal form
- Decisions will be provided via email no later than September 1st, 2023.

Student Name: _____

College attending academic year 2023-24: _____

Major for academic year 2023-24: _____

Name of Scholarship for which you are appealing: _____

Reason for Appeal, please indicate one of the following:

- My FAFSA results were updated by my college. Please provide a copy of your updated Student Aid Report with the appeal form. DHEO will review your new FAFSA to determine if your updated EFC meets the scholarship's financial need threshold.
- I changed the college I am attending since I applied for a scholarship. Please provide a copy of your unofficial transcript showing your name and institution so that DHEO can review your eligibility for a scholarship with your updated enrollment.
- I changed my major since I applied for a scholarship. Please provide a copy of your unofficial transcript showing your name and major so that DHEO can review your eligibility for a scholarship with your updated major
- I believe my out of state major is at least 50% different from anything offered at a Delaware public institution. Please provide a link to your major along with the appeal form so that the appeals committee can review and determine if the major is eligible for a scholarship.
- Other reason for appeal-Please provide detailed explanation of why you are appealing your award decision and include any supporting documentation you would like DHEO to review.